



Minutes of the meeting held on 7 May 2024 in the Memorial Hall at 6.30pm

Present: Jon Abbott (Chair), John Bridges, Cath Law, Phill Roberts, John Scadding, David Stone and David Wilson.

In attendance: Diane Abbott (Clerk) and two members of the public.

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| | Public Forum Concerns were raised regarding motorbikes entering and riding around Binegar Quarry. The Parish Council undertook to raise the matter with the quarry owners. | | |
| 1 | Elections, membership arrangements, adoption of policies 1. Election of Chair Cath Law proposed and David Wilson seconded Jon Abbott for Chair. There were no other nominations and the meeting elected Jon unanimously. 2. Election of Vice-Chair Jon Abbott proposed and Cath Law seconded Phill Roberts for Vice-Chair. There were no other nominations and the meeting elected Phill unanimously. 3. New Committees The meeting appointed no new committees. 4. Councillor Responsibilities The meeting agreed to the following responsibilities: <ul style="list-style-type: none">• Playground Management – David Wilson• Village Clean Ups – Phill Roberts• Payroll & HMRC reporting – Cath Law & Phill Roberts• Cemetery Safety Management – John Scadding• Binegar Bottom – John Scadding• A37 Safety – Phill Roberts• Health & Wellbeing – Cath Law• Quarterly Reconciliation – John Bridges• Project – Interpretation Boards – Jon Abbott and Clerk• Project – Commemoration Stone – Jon Abbott• Project – Lane Safety – Cath Law• Local Community Networks – Chair and/or Vice-Chair• Active Travel – John Scadding• Flooding – Jon Abbott• Highways – Phill Roberts 5. Training Needs The meeting discussed and agreed that the Vice-Chair should attend a Chairman’s course. The requirement for cemetery refresher training should be reviewed. | DA | |
| 2 | Chair’s Announcements The Chair thanked those who had attended and assisted with the Annual Parish Meeting and commented that attendance had been good. He apologised for his early departure to attend the LCN meeting. | | |
| 3 | Apologies for absence There were no apologies for absence. | | |
| 4 | Declarations of interest There were no declarations of interest. | | |



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| 5 | Minutes It was RESOLVED to sign the Minutes of the 2 April 2024 meeting as a correct record. | | |
| 6 | Local Government Reports The meeting noted that the Clerk had circulated the April report from Somerset Council. There were no comments regarding the report. | | |
| 7 | Local Community Networks The meeting discussed and noted the report circulated by the Chair. | | |
| 8 | Planning applications The meeting noted that application 2024 /0345/FUL and 2024/0389/FUL had been approved. | | |
| 9 | Financial matters 1. Financial Position The meeting noted the financial position to date. 2. Receipts noted since the last report: £906.50 – P Coombs – Land rent £10,500.00 – Somerset Council – Precept £22.50 – C & G Collections – Textile Bank 3. Standing order payments noted since the last report: £xxx.xx – Parish Clerk – April salary payment 4. Online banking payments noted since the last report: £100.00 – Mendip Community Transport Grant – agreed March meeting 2024 £252.00 – Auditing Solutions – Internal Audit £623.44 – Clear Councils – Annual Insurance £7.49 – J Abbott Expenses – Playground maintenance £17.42 – D Abbott Expenses – Photo printing Annual Parish Meeting £19.11 – D Abbott Expenses – Refreshments Annual Parish Meeting | | |
| 10 | 2023-24 Financial year-end arrangements - Statement of Accounts The meeting received and RESOLVED to approve the 2023-2024 Statement of Accounts. | | |
| 11 | 2022-23 Annual Governance and Accountability Return (AGAR) 1. The meeting received and noted the <i>Annual Internal Audit Report</i> . The meeting noted the recommendations raised and agreed to discuss them at the next meet. 2. The meeting received and RESOLVED to approve for signature the <i>Annual Governance Statement</i> . 3. The meeting received and RESOLVED to approve for signature the <i>Annual Accounting Statements</i> . 4. The meeting noted the dates (3 June to 12 July) for electors may exercise rights relative to the annual accounts. | | |
| 12 | Precept 2024-2025 The meeting noted the precept for 2024-2025 as £10,500. | | |
| 13 | Insurance The meeting noted that the annual insurance is due and that the Council was in the third year of a three-year arrangement with Clear Councils. | | |
| 14 | Playground The meeting noted the playground report and that the annual RoSPA inspection would be carried out in June. The Clerk undertook to order hand holds for the Senior climbing frame. | | |



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| 15 | <p>Projects</p> <p>1. Interpretation Boards The Clerk thanked John Law for preparing photos and undertook to produce a mock up of the board.</p> <p>2. Commemoration No further update.</p> <p>3. Lane Safety The Chair reminded the meeting that the proposal for lane safety consisted of two elements; increasing the 30mph areas around the villages and restricting the carriageway with the use of white lines. Following attendance of the LCN Highways and Traffic meeting it was noted that the minimum cost to implement any 30mph zone changes would be £2,000 and were unlikely to be approved. The issue of Tellis Lane maybe and anomaly with local signage and is under review with highways. Additional white lining would be unlikely to be supported due to higher spending priorities.</p> <p>It was agreed to arrange a meeting with the Parish's highways engineer.</p> | | |
| 16 | <p>Clerk's Appraisal Cath informed the meeting that she and David Wilson had carried out the Clerk's appraisal and thanked the Clerk on behalf of the Council for all her hard work.</p> | | |
| 17 | <p>Flood Mitigation The Chair informed the meeting that work had ceased due to environmental concerns. It was agreed to Heras fence the area off.</p> | JA | |
| 18 | <p>Parishioner Commemoration Phill requested and the meeting agreed to a commemoration in memory of Grenville Wreakes.</p> | | |
| 19 | <p>D Day 80th Anniversary The meeting discussed D Day celebrations and agreed to the purchase of a flag to fly for the 80th Anniversary and that the Remembrance Silhouettes should be put out. The Clerk undertook to purchase a flag.</p> | DA | |
| 20 | <p>Macmillan Coffee The meeting noted the date of the 2024 Macmillan coffee day and agreed to host an event on Friday 27 September. The Chair undertook to book the village hall.</p> | CL JA | |
| 21 | <p>Annual Parish Meeting The meeting noted that the Annual Parish Meeting had been successful and would review moving back into the main hall for 2025.</p> | | |
| 22 | <p>Events Attended</p> <ul style="list-style-type: none">The Chair had attended the April LCN meeting and the Flooding sub-committee. The Chair, Cath and Phill had attended the Highways and Traffic LCN sub-committee. | | |
| 23 | <p>Highways and rights of way Phill informed the meeting he had contacted the highways engineer with a view to clearing silt from drains in the villages.</p> | | |
| 24 | <p>Dates of future meetings 2024: 4 June, 2 July, 20 August, 1 October – 6.30pm.</p> | | |

he Chair closed the meeting at 7.35pm