



BINEGAR PARISH COUNCIL

Minutes of the meeting held on 5 July 2022 in the Memorial Hall at 7.00pm

Present: Jon Abbott (Chair), John Bridges, Cath Law, Phill Roberts, John Scadding and David Stone.

In attendance: Diane Abbott (Clerk).

1	Apologies for absence The meeting RESOLVED to accept apologies for absence from David Wilson.		
2	Chair's Announcements The Chair made the following announcements: 1. Website The Clerk informed the meeting that there had been issues with the Home Page and licence which had now been resolved with the purchase of a licence and a rebuild of the Home Page. 2. Household Support Fund The Chair spoke about the Somerset Household Support Fund previously circulated by the Clerk. The Clerk undertook to publicise on the website, notice boards and in the Parish magazine.		
3	Declarations of interest There were no declarations of interest.		
4	Minutes It was RESOLVED to sign the Minutes of the 7 June 2022 meeting as a correct record.		
5	Local Government Reports There were no local government reports.		
6	Planning applications The meeting considered the following application: Application Number: 2022/1294/HSE , Mr Adam Salmon, Fairfield Cottage Station Road Binegar Radstock Somerset. Conversion of barn structure to residential dwelling and alteration cottage adjacent the barn. The meeting agreed to recommend Approval.		
7	Financial matters 1. Financial Position The meeting noted the financial position to date. 2. Receipts noted since last the report The meeting noted the following receipts. £1,000 – Thornhill Farm – Land Rent 3. Standing order payments noted since the last report The meeting noted the following standing order payment. £xxx.xx – Parish Clerk June salary 4. Cheque/Online banking payments noted since the last report The meeting noted the following online banking payments. £400.00 – Harlem Rhythm Cats – Parish Council Jubilee Grant £142.80 – Defib Store Ltd – Heartsine Paed Pad-Pak £15.00 – SALC – Training – Cllr Bridges £xxx.xx – HMRC – Salary £1500.00 – Combe Garden Maintenance – Grass Cutting £172.50 – Mendip Moments – Ice Cream Jubilee Celebrations		



	<p>5. CSG Clothes Bank The meeting noted that the clothes bank had an income of £422.10 for the financial year 2021-2022. The meeting agreed that 50% should be paid to the Village Hall as per the original agreement.</p> <p>6. Quarterly Reconciliation The meeting noted that the quarterly reconciliation was due. John Bridges undertook to meet with the Clerk to check the bank reconciliation.</p> <p>7. Jubilee Grant The meeting noted that there would be a surplus from the Jubilee Grant. The Chair asked the meeting to consider any items that would bring value to the community. After discussion it was agreed that the Clerk should cost display boards.</p>		
8	<p>Internal Audit The meeting considered the Internal Auditors recommendations and any actions to be taken.</p> <p>There were four minor recommendations:</p> <p>Recommendation 1 – Consideration should be given to setting a lower value in the Standing Orders and Financial Regulations for formal tender action. After discussion it was agreed to lower the upper limit to £10,000 and keep the lower end values at £2,000 and £500.</p> <p>Recommendation 2 – Consideration should be given to expanding the recently developed strategic risk register to cover a wider range of potential financial and governance risks facing the Council. The meeting agreed that a review should take place in due course.</p> <p>Recommendation 3 – Consideration should be given to the development of a photographic register of the Council's assets, particularly in relation to street furniture and play equipment. The meeting agreed a photographic register should be developed.</p> <p>Recommendation 4 – The "Staff costs" value at Box 4 of the 2021-22 AGAR should be reduced by £120, with a corresponding increase in the "Other costs" recorded at Box 6. The meeting noted this amendment had been made.</p>		
9	<p>Playground The meeting received and noted the playground report. The Chair informed the meeting that the RoSPA inspection report was still awaited.</p> <p>It was noted that there had been some confusion regarding the Defibrillator 1st Aid Kit. Cath clarified the contents and it was agreed to change the wording on the playground inspection form.</p> <p>The meeting noted that the Chair had changed the paediatric pads in the defibrillator.</p>		
10	<p>Autumn Clean-Up The meeting considered and agreed the weekend of 29/30 October for the Autumn Village Clean-up.</p>		
11	<p>Projects</p> <p>1. Interpretation Boards Work was due to commence in partnership with Ashwick Council. The Clerk undertook to consult with parishioners through the Parish Magazine on content for the boards.</p> <p>2. Commemoration The meeting discussed options for a Jubilee Commemoration including an engraved stone and a pavilion. After discussion it was agreed a stone was the preferred option. The Clerk undertook to ask parishioners, via the Parish Magazine, about possible locations.</p>		



	<p>3. A37 Road Safety Phill informed the meeting that A37 road safety was work in progress with Somerset Highways.</p> <p>4. Narrow Gauge Railway Footpath The meeting discussed the project and agreed that no further action should be taken without further consultation with the owners.</p>		
12	<p>Verge Spraying The meeting noted that several verge areas in the village would benefit from spraying. The Clerk undertook to speak with grounds contractor.</p>		
13	<p>Events Attended The Chair informed the meeting that he and the Clerk had attended the 'Zoom' Somerset Bus Partnership meeting. Three key points were noted:</p> <ul style="list-style-type: none">• Binegar/Gurney Slade has no representative• There would be a 'use the bus' week in September• Further route cuts, across the county, were expected to be announced in October		
14	<p>Highways and rights of way The meeting received the following reports:</p> <ul style="list-style-type: none">• A37 Viaduct gully blocked• Tellis Lane/Station Road junction – pot holes		
15	<p>Dates of future meetings 2022: 23 August, 4 October, 1 November and 6 December.</p>		

The Chair closed the meeting at 8.18pm.