

BINEGAR PARISH COUNCIL: Annual Report 2016-17

Fundraising for a new playground climber was a major focus this year. Grants and donations topped £14,500 (including a sizable one for 2017's *Let's Celebrate* in July). We must thank the National Lottery, Sperring Trust and a host of donors for their generosity.

In the **Playground**, with help from Somerset's *Healthy Living Fund*, we installed a 'bird's nest swing' which has proved very popular. We monitor the safety of the playground and must thank the volunteers who joined our rota of inspections.

Dementia friendly villages is one of our cherished aims. There is much we can do to help sufferers and it is often very simple. We put on a number of events in the year to help explain the illness and give practical help. We will hold further sessions in 2017.

The Great British Clean Up last autumn and this spring was possible only because villagers gave freely of their time, keen, like us, to keep the place spic and span.

We unveiled our first **blue plaque** in honour of Henry Martin, a hero of the battle of Rorke's Drift. Mr Bill Coombes, who lives in the house Henry occupied, suggested the idea and we were delighted to make it happen.

We know **Richard Emery** best for his milk deliveries but the County Chairman honoured him with her *Service to the Community Award*. For many years, Richard has checked that his customers, especially the older ones, are safe and sound. That is a real service to his community.

Binegar Bottom received attention from councillors and volunteers who cleared the lower side early in 2017. It is the start of a programme of work to help prevent flooding downstream in Gurney Slade and to increase the bio-diversity – flora and fauna – of our *Local Wildlife Site*.

Holy Trinity Churchyard is an area we maintain and we continued to bring the overgrown yew trees back to size and shape. This year, we cut the trees back from the listed tombs by the church porch. We had to do some emergency tree lopping when trunks gave way in the winter winds.

In the Cemetery, we obtained planning permission for our **lych gate** work on which began just before our 31 March year-end.

The Somerset & Dorset Railway celebrated the sad 50th birthday of its closure. We hosted a lively and interesting exhibition that many parishioners came to enjoy.

Mendip District Council consult us on **planning applications** and, on average, we consider one at each meeting. Where a proposal is controversial, we ask for your help. More than 70 parishioners came to shape our recommendation on the plan for a housing estate. Mendip agreed with our recommendation and refused the application – but we must be on our guard. It may return.

Mendip also listened to our proposals for the future **development of the village**. In 2015, more than 100 parishioners contributed to our response to Mendip's *Local Plan*. The draft *Local Plan* foresees no great housing development in the villages and says they should retain their open aspects and views. There will be more consultation in 2017 and the timetable sees the plan adopted in March 2018.

Finally, we must thank Diane, our Parish Clerk, without whom none of this would have happened.

Your parish councillors

Jon Abbott, Philip Blatchford, Richard Higgins, Cath Law, Phil Roberts, John Scadding, David Stone

BINEGAR PARISH COUNCIL

Minutes of the meeting held on 5 April 2016 in the Memorial Hall at 7:30 pm

Present: Jon Abbott, Richard Higgins (Chair), Philip Blatchford, Cath Law, Phil Roberts, John Scadding and David Stone.

In attendance: Diane Abbott (Clerk) and Paul Sharp.

1	<p>Apologies for absence There were no apologies for absence.</p>	
2	<p>Chair's announcements The Chair reminded members of urgent tree work in the churchyard. The meeting RESOLVED to accept single tender action and the tender for £650 from Somerset Tree Surgery.</p> <p>Members joined the Chair and thanked Cllrs John and Rachel Carter for their dedication in monitoring and following through contentious planning applications.</p> <p>The meeting heard that Mendip was 37/121 in the Halifax Rural Areas Quality of Life Survey.</p>	
3	<p>Declarations of interest There were no declaration of interest.</p>	
4	<p>Minutes It was RESOLVED that the Minutes of the 1 March 2016 public and confidential meetings be signed as a correct records.</p>	
5	<p>Matters arising from the Minutes</p> <p>5.1 Binegar Cemetery lych gate [May 15] The Chair stated that Mendip District Council had advised withdrawal of the planning application. He noted that Cllr Carter was arranging a meeting with the planning department that the Chair and Jon would attend.</p> <p>5.2 Highways and footpaths</p> <ul style="list-style-type: none"> ▪ <i>Binegar Lane/A37 junction: missing street name (Nov 15)</i> The Clerk reported this item was on order from Mendip District Council. ▪ <i>Station Road: gully down west side requires filling (Feb 16)</i> The Clerk reported that a site visit had taken place and no action was required. ▪ <i>Bennett's Lane: loose phone wire hanging from telegraph pole (Feb 16)</i> The Clerk undertook to notify BT. ▪ <i>Turner's Court Lane: footpath sign (Nov 15)</i> The Clerk reported this was on order from Somerset County Council. ▪ <i>Marchant's Hill: footpath sign (Feb 16)</i> The Clerk reported this was on order from Somerset County Council. <p>5.2 Planning applications</p> <ul style="list-style-type: none"> ▪ <i>2014/2684/FUL – Alfie's Retreat, Turner's Court Lane</i> The meeting noted there was still no published decision. ▪ <i>2016/002/TPO – Coombe End, Binegar Lane, Gurney Slade, BA3 4TR</i> The meeting noted that Mendip had refused this application. ▪ <i>2016/0237/HSE – 2 Flowerstone, BA3 4UQ</i> The meeting noted that Mendip had approved this application. ▪ <i>2016/0274/FUL – Bennett's Lane BA3 4UG – Barn</i> The meeting noted this application was outstanding. 	<p>RH</p> <p>DA</p> <p>CL</p>

	<p>5.4 Dementia Friendly Community Cath advised that she and the Clerk were planning <i>Dementia Friends</i> training.</p> <p>5.5 Binegar Bottom land improvement and planting [Mar 16] John informed the meeting he had been in touch with various agencies seeking advice on moving the project forward. A number of agencies had provided information on grants available and John undertook to progress the project.</p> <p>5.6 Clean for the Queen [Feb 16] Phil informed the meeting that the campaign had been very successful and supported by a loyal team of villagers. He thanked all who had taken part. The meeting discussed making it a regular event and agreed to consider autumn and spring clean ups.</p> <p>5.7 The Fair Field [Mar 16] Cath stated that there was no progress to report.</p> <p>5.8 Somerset & Dorset Railway – event management [Mar 16] The meeting discussed plans for the event and asked the Clerk to finalise arrangements, including optional events. Members volunteered to take part in a rota to cover opening times, etc. The Clerk undertook to circulate the arrangements and publicise the event.</p> <p>5.9 The Council’s Annual Meeting with parishioners on 12 May [Mar 16] The meeting discussed the format of the meeting and agreed that it should be an interactive meeting highlighting the work of the Council and projects for the future. The Clerk undertook to publicise the event and co-ordinate with councillors supporting exhibition material as follows:</p> <ul style="list-style-type: none"> ▪ Lych gate and churchyard tree work – RH with JA ▪ Village signs - PR with Clerk ▪ Binegar Bottom woodland management plan - JS with PB ▪ Dementia Friendly Community - CL with Clerk ▪ The Fair Field Project – CL with DS ▪ Local Plan – JA with RH ▪ 2015-16 projects – RH with Clerk 	<p>JS</p> <p>DA</p> <p>DA</p> <p>RH PR JS CL CL JA RH</p>
6	<p>Local government reports There were no reports.</p>	
7	<p>Police reports There were no reports.</p>	
8	<p>Planning Applications The Chair stated that investigation had revealed four unresolved planning applications.</p> <p>Phil Roberts raised the concerns of a number of parishioners about the status of <i>The Portway</i> off Turner’s Court Lane. The question was why no enforcement had followed a refusal ten months previously. Philip stated that the applicant was to submit another application but that the appointed agent had made slow progress. Philip reported that he had personally discussed this delay with Mr David Woodridge, Senior Enforcement Officer and did not consider it a problem.</p> <p>The meeting discussed three other unresolved applications: <i>Alfie’s Retreat</i>, Marchant’s Hill Barn and Land South of Ann’s Cottage, Turners Court Lane.</p> <p>John outlined the issues surrounding land south of Ann’s Cottage. The Chair requested that John, on behalf of the Parish Council, make contact with Cllrs Carter to start resolving the issues.</p> <p>The Chair stated he would keep in touch with the District Councillors on all the cases.</p>	<p>JS</p>

	The Chair reported on the RoSPA routine playground inspection course he had attended on 1 March. He informed the meeting he was reviewing inspection procedures with the Clerk and would present revised arrangements and training.	RH
11	<p>Projects for 2016-17</p> <ul style="list-style-type: none"> ▪ The meeting discussed and agreed the following projects for 2016 – 2017: ▪ Village signposts (with DA) ▪ Cemetery lych gate and churchyard tree works (with JA) ▪ Binegar Bottom planting, clearing and woodland management plan (with PB) ▪ The Fair Field (with DS) ▪ Dementia-friendly villages (with DA) ▪ Village history plaques 	PR RH JS CL CL RH
12	<p>Events Attended</p> <p>The Chair informed the meeting he had attended the District Council's March <i>Parish Information Surgery</i>.</p>	
13	<p>Highways and rights of way</p> <ul style="list-style-type: none"> ▪ Tellis Lane: pot holes along length ▪ Bennett's Lane: pot holes at flood ditch to west of double bend ▪ Turner's Court/Portway Lanes: sunken trench ▪ A37 west side, Kingscombe to Gurney Slade: bramble patch on verge ▪ Write to First bus about arrangements for buses to pass each other 	DA
14	<p>Correspondence received</p> <p>No correspondence received.</p>	
15	<p>Next meeting and future dates</p> <p>The Council noted the next meeting would be on 3 May 2016 at 7 30 pm in the Memorial Hall.</p> <p>2016: 12 May, 7 June, 5 July, 6 September, 4 October, 1 November, 6 December</p>	

The Chair closed the meeting at 8.40pm.

BINEGAR PARISH COUNCIL

Minutes of the meeting held on 3 May 2016 in the Memorial Hall at 7:30 pm

Present: Jon Abbott, Richard Higgins (Chair), Philip Blatchford, Cath Law, Phil Roberts, John Scadding and David Stone.

In attendance: Diane Abbott (Clerk) and Cllr J Carter.

1	<p>Apologies for absence There were no apologies for absence.</p>	
2	<p>Declarations of interest There were no declarations of interest.</p>	
3	<p>Election of officers and annual reviews 3.1 Election of Chair – John nominated and Jon seconded Richard for Chair. Philip nominated and Cath seconded Jon for Chair. Jon declined the position and the meeting elected Richard. 3.2 Election of Vice Chair – Philip nominated and Cath seconded Jon for Vice Chair. There were no other nominations and the meeting elected Jon. 3.3 New Committees No new committees appointed. 3.4 Review of Standing Orders The meeting agreed that the Chair and Cath would review Standing Orders. 3.5 Complaints Procedure The meeting considered the current procedure. The Clerk advised that there were no changes recommended and the meeting RESOLVED to readopt the Complaints Procedure.</p>	RH CL
4	<p>Minutes It was RESOLVED that the Minutes of the 5 April 2016 be signed as a correct record.</p>	
5	<p>Chair's Announcements There were no announcements.</p>	
6	<p>Matters arising from the Minutes 6.1 Highways and footpaths</p> <ul style="list-style-type: none"> ▪ <i>Binegar Lane/A37 junction: missing street name (Nov 15)</i> The Clerk reported this item was on order from Mendip District Council. ▪ <i>Turner's Court Lane: footpath sign (Nov 15)</i> The Clerk reported this was on order from Somerset County Council and needed chasing. ▪ <i>Bennett's Lane: loose phone wire hanging from telegraph pole (Feb 16)</i> The Clerk reported this was completed. ▪ <i>Marchant's Hill: footpath sign (Feb 16)</i> The Clerk reported this was on order from Somerset County Council and needed chasing. ▪ <i>Tellis Lane: Pot holes along length (Apr 16)</i> The Clerk reported this was on order. ▪ <i>Bennetts Lane: potholes at flood ditch to west of bend (Apr 16)</i> The Clerk reported this was on order. ▪ <i>Turner's Court/ Portway Lanes: sunken trench (Apr 16)</i> The Clerk reported this was on order. ▪ <i>A37 west side of Kingscombe to Gurney Slade: bramble patch on verge (Apr 16)</i> The Clerk reported this was on order. ▪ <i>First buses: request passing only at foot of Binegar Lane (Apr 16)</i> The Clerk stated that she awaited a response. 	DA DA

	<p>6.2 Planning applications</p> <ul style="list-style-type: none"> ▪ 2014/2684/FUL – Alfie’s Retreat, Turner’s Court Lane The meeting noted there was still no published decision. ▪ 2016/0274/FUL – Bennett’s Lane BA3 4UG – Barn The meeting noted this application was approved. ▪ 2014/2742/FUL – The Portway, Turner’s Court Lane – temporary dwelling Cllr Carter reported that this breach was to be enforced. Philip, advocating for the applicant, corrected Cllr Carter stating that the applicant had submitted a planning application and that the planning officer had requested further details. ▪ 2015/1968/AGB – Land south of Ann’s Cottage BA3 4UA – shed Cllr Carter reported this breach was under review. ▪ 2013/0775 – Marchant’s Hill Barn, Portway Lane BA3 4TZ – status of occupation The Chair stated he would seek further information on the status of this ‘live’ application. <p>6.3 Somerset & Dorset Railway – event management (Mar 16) The Clerk reported the arrangements for the event.</p> <p>6.4 The Council’s Annual Meeting with Parishioners on 12 May (Mar 16) Philip questioned why the meeting was to be at 6 00 pm and was advised he had been party to the decision. The Clerk stated that she would publish an agenda. It was noted that Councillors contributions would be covered under item 10.</p>	RH
7	<p>Local government report Councillor Carter reported that Mendip proposed to invest £400,000 towards better broadband, was reviewing its Section 106 community benefit from development policy and would publish plans to restructure the Council.</p>	
8	<p>Police reports The meeting considered removing this item and agreed to include reports in correspondence.</p>	
9	<p>Planning Applications The Clerk informed the meeting of receipt of a late application for which she had requested an extension for response.</p>	
10	<p>Financial Matters</p> <p>10.1 Annual Account for the year to 31 March 2016 The meeting RESOLVED to approve the annual accounts and for the Chair and Clerk to sign.</p> <p>The meeting considered the Annual Return. The Clerk noted that last year the external auditor had criticised the Council for signing its sections before the internal auditor. This year, the internal auditor had approved his section but had declined to sign until after the Council. The meeting RESOLVED that the Chair, Clerk and Responsible Financial Officer should sign the relevant sections.</p> <p>10.2 Council Insurance The Clerk informed the meeting that she had received two quotations for insurance and would consider these with the chair.</p> <p>10.3 Receipts since last report</p> <ul style="list-style-type: none"> ▪ Mendip District Council - Parish Precept - £8,500.00 ▪ Mendip District Council - Council Tax Support Grant - £320.76 ▪ Peter Coombs – Land rent - £906.50 ▪ JJ Saunders – Land rent - £130.00 ▪ The George Inn – Wayleave - £60.00 ▪ Cash donation Quiz night - £94.50 – Playground account ▪ Cash – donation – Previous fundraising - £3.36 – Playground account ▪ Exclusive Memorials – Headstone Mr Hill - £90.00 	DA DA DA

	<p>10.4 Standing order payments since last report</p> <ul style="list-style-type: none"> ▪ Mrs D Abbott April salary – confidential ▪ Community Council Somerset – subscription - £35.00 <p>10.5 Approval of Cheque Payments</p> <ul style="list-style-type: none"> ▪ Binegar Memorial Hall – hall hire - £265.00 ▪ Hyperblast – finger posts - £864.00 ▪ Somerset Tree Surgery – cemetery trees - £650.00 ▪ Community Council Somerset – subscription balance - £5.00 	
11	<p>Project updates</p> <p>The meeting received updates from Councillors on projects:</p> <ul style="list-style-type: none"> ▪ Village signposts (with DA) ▪ Cemetery lych gate and churchyard tree works (with JA) ▪ Binegar Bottom planting, clearing and woodland management plan (with PB) ▪ The Fair Field (with DS) ▪ Dementia-friendly villages (with DA) ▪ Village history plaques 	PR RH JS CL CL RH
12	<p>Playground</p> <p>The meeting received and considered a report from the Clerk on playground inspection and maintenance. The meeting agreed to accept an offer from Mr E Ross to assist with playground inspections and maintenance days.</p> <p>Large multiplay</p> <p>To avoid a delay in opening, Jon proposed that the Council delegate financial authority to the Clerk to make good any structural or safety surface defects identified in the RoSPA post-installation inspection. The meeting RESOLVED to permit Clerk to commit up to £1,500. Philip suggested that <i>Bigwood Play Systems</i> should rectify structural defects.</p> <p>Request to use playground for a private wedding party</p> <p>The meeting considered a request to use the playground as part of a wedding reception for which the Hall was booked. The request included using the playground for a barbeque. The Council noted that the playground was a public area open at all times. This would allow children at the wedding access via the gate at the rear of the Hall. The playground could not, however, be used for a private event. The meeting asked the Clerk to respond to the request.</p>	DA DA DA
13	<p>Cemetery</p> <p>The meeting considered and agreed a request to place ashes on a family grave.</p>	DA
14	<p>Events Attended</p> <p>No events attended.</p>	
15	<p>Highways and rights of way</p> <p>Binegar Bottom – dangerous metal appendage hanging loose from railway bridge.</p>	DA
16	<p>Correspondence received</p> <p>No correspondence received.</p>	
17	<p>Next meeting and future dates</p> <p>The Council noted the next meeting would be on 7 June 2016 at 7 30 pm in the Memorial Hall.</p> <p>2016: 5 July, 6 September, 4 October, 1 November, 6 December</p>	

The Chair closed the meeting at 8.36pm.

BINEGAR PARISH COUNCIL

Minutes of the Extraordinary Meeting held on 16 May 2016 in the Memorial Hall at 7:00 pm

Present: Jon Abbott, Richard Higgins (Chair), Philip Blatchford, Cath Law, Phil Roberts and John Scadding.

In attendance: Diane Abbott (Clerk).

1	Apologies for absence There were no apologies for absence.	
2	Declarations of interest There were no declarations of interest.	
3	Insurance The meeting received and considered insurance quotes. Following discussion the meeting RESOLVED to accept the quotation from Zurich Municipal for a cover period of three years.	
4	Planning 2016/0951/HSE – Mrs K Hamblin, 1 Slade Cottages, Gurney Slade, BA3 4TG Conversion of garage into disabled facilities Following discussion, it was RESOLVED to recommend approval of this application. 2016/0891/HSE – Mr Steven Veasey, Stone Edge Cottage, Gurney Slade Detached Garage Following discussion, it was RESOLVED to recommend approval of this application.	
5	Next meeting and future dates The Council noted the next meeting would be on 7 June 2016 at 7 30 pm in the Memorial Hall.	

The Chair closed the meeting at 7.14pm.

BINEGAR PARISH COUNCIL

Minutes of the meeting held on 7 June 2016 in the Memorial Hall at 7:30 pm

Present: Jon Abbott, Richard Higgins (Chair), Philip Blatchford, Cath Law, Phil Roberts, John Scadding and David Stone.

In attendance: Diane Abbott (Clerk), Cllr J Carter, Cllr R Carter, Harry Crowther, Darren Harris, Samantha Jonas, Bryan Rich (8.05pm), Celia Sturgeon and John Sturgeon.

1	<p>Apologies for absence There were no apologies for absence.</p>	
2	<p>Chair's Announcements Phil (for the Chair) announced that a notice of intent was due soon for the A37 Puffin crossing with work expected to start in November.</p> <p>The Chair was delighted to report that Highbanks landscaping plan included the reinstatement of Neville's Batch grass.</p>	
3	<p>Declarations of interest The meeting noted the 10 May letter on disclosable pecuniary interests from Donna Nolan, Monitoring Officer.</p> <p>Philip declared a pecuniary interest in Item 7.</p>	
4	<p>Minutes It was RESOLVED that the Minutes of the 3 and 16 May 2016 be signed as a correct record.</p>	
5	<p>Matters arising from the Minutes</p> <p>5.1 Highways and footpaths</p> <ul style="list-style-type: none"> ▪ <i>Binegar Lane/A37 junction: missing street name (Nov 15)</i> ▪ <i>Turner's Court Lane: footpath sign (Nov 15)</i> ▪ <i>Marchant's Hill: footpath sign (Feb 16)</i> The Clerk reported these three items were on order and needed chasing. ▪ <i>A37 west side of Kingscombe to Gurney Slade: bramble patch on verge (Apr 16)</i> The Clerk reported this was on order. ▪ <i>First buses: request passing only at foot of Binegar Lane (Apr 16)</i> The Clerk stated that she awaited a response. ▪ <i>Binegar Bottom: appendage hanging from railway bridge (May 16)</i> The Clerk reported this was on order. ▪ <i>Holy Trinity Churchyard: moles (May 16)</i> The Clerk reported that Keith Robbins had caught a mole and had thanked him. <p>5.2 Planning applications</p> <ul style="list-style-type: none"> ▪ <i>2014/2684/FUL – Alfie's Retreat, Turner's Court Lane</i> The meeting noted there was still no published decision. ▪ <i>2015/1968/AGB Land south of Ann's Cottage BA3 4UA – shed</i> John Scadding stated he did not wish to participate in this item and left the room. The Chair stated he had been told of errors on the website and that these had been corrected. He reported that planning enforcement had ceased monitoring having assessed the current situation as lawful. There was considerable discussion on a number of aspects of the situation which, it was agreed, needed to be monitored. ▪ <i>2013/0775 – Marchant's Hill Barn, Portway Lane BA3 4TZ – status of occupation</i> The meeting noted that a resolution was awaited. 	DA

	<ul style="list-style-type: none"> ▪ 2016/0951/HSE - 1 Slade Cottages, BA3 4TG – conversion for disabled facility The meeting noted this application was pending decision. ▪ 2016/0891/HSE - Stone Edge Cottage, BA3 4TT – construction of detached garage The meeting noted this application had been approved. <p>5.3 Somerset & Dorset Railway – event management (Mar 16) The Clerk reported arrangements were in hand and circulated stewarding details.</p>	
6	<p>Local government report Councillor Carter reported that Mendip was currently re-organising its senior management and advised that staff resources would also be limited during the Glastonbury Festival.</p>	
7	<p>Planning Applications 2016/0908/OTS – The Portway, BA3 4UA – Construction of a farm worker’s dwelling Philip left the meeting for this Item. The meeting considered the application and, after discussion, RESOLVED to recommend approval.</p>	
8	<p>Financial Matters 10.1 Financial Control The meeting received and noted a summary of the Council’s accounts. 8.2 Financial Standing Orders review The meeting noted the Financial Standing Orders required review in 2016-17. The Chair agreed to undertake a review with the Clerk. 8.3 Approval of signature for Statement of Internal Control The meeting received the Statement of Internal Control and RESOLVED that the Chair and Clerk should sign it. 8.4 Receipts since last report</p> <ul style="list-style-type: none"> ▪ £1,000.00 Thornhill – land rent ▪ £90.00 Exclusive Memorials – Mr Hill <p>8.5 Standing order payments since last report</p> <ul style="list-style-type: none"> ▪ Confidential Clerk’s May salary ▪ £528.00 Primrose Garden Services <p>8.6 Approval of Cheque Payments</p> <ul style="list-style-type: none"> ▪ Confidential HMRC ▪ £552.58 Zurich Municipal – 3 year insurance premium ▪ £210.00 Browning Chartered Accountants – internal audit ▪ £1,488.40 Vita Play – swing surfacing <p>8.7 Approval of Receipts</p> <ul style="list-style-type: none"> ▪ £350.00 Dignity Funerals – P Matthews ▪ £450.00 Dignity Funerals – A Matthews - reservation 	
9	<p>Project updates The meeting received updates from Councillors on projects:</p> <ul style="list-style-type: none"> ▪ Village signposts (with DA) Phil informed the meeting that options and costings were being sought and the Clerk was pursuing advice from Highways. ▪ Cemetery lych gate and churchyard tree works (with JA) The Chair gave an up-date on the planning application. The meeting discussed designs previously circulated and agreed that more detailed plans and costings should be sought. ▪ Binegar Bottom planting, clearing and woodland management plan (with PB) John informed the meeting that he had received trees from Kimberley and planned further work in the Autumn. ▪ The Fair Field (with DS) Cath gave an overview of the discussions held with the Parochial Church Council about development of the Fair Field and Holy Trinity Church and stated that a formal proposal would come to the Council’s July meeting. 	PR RH

	<ul style="list-style-type: none"> ▪ Village history plaques Richard circulated suggestions for placement of village plaques and the meeting agreed to bring ideas to the July meeting. ▪ Village herbicide spraying pilot Philip informed the meeting he had been unable to acquire relevant equipment from the County. The Chair advised that equipment could be borrowed from Highway's Glastonbury depot. He informed the meeting that Gus Halfhide had offered his services. Philip undertook to contact Gus and get spraying done. 	PB
10	<p>Binegar Cemetery and Holy Trinity Churchyard Cemetery Policy The meeting received and agreed a revised <i>Cemetery Policy</i> previously circulated.</p> <p>Church's Quinquennial Inspection Survey The meeting noted the <i>Church's Quinquennial</i> Inspection Survey and actions required.</p> <p>Plan for Churchyard tree works The meeting received a plan for Churchyard tree works and agreed that, when approved by the Parochial Church Council, tender documents should be sent out.</p> <p>Cemetery Boundary Fence Philip raised concerns about the state of the boundary fence where it meets the wall adjacent to the old spoil pile. After discussion, the meeting agreed that the area should be levelled and re-seeded. Jon and John agreed to look into options.</p>	RH JA
11	<p>Playground The meeting received and considered a report on playground inspection and maintenance.</p> <p>Bird's nest Swing The Clerk advised that timber frame for the swing was rotten and did not meet the required standard of EN1176. The meeting RESOLVED that the Clerk source and order a suitable replacement frame.</p> <p>Large Multiplay The Clerk advised that John, Jon and Richard had levelled the safety surface. John requested the Clerk to write a note of thanks to Chris Penny for supplying the soil.</p> <p>Inspections The meeting received revised inspection guidance and form. The Clerk undertook to arrange an evening session to review the routine for those involved in inspections. It was agreed to extend an invitation to Ed Ross and John and Celia Sturgeon.</p>	DA DA DA
12	<p>Nominations for awards The Chair advised there were two possible nominations for any 2016 awards.</p>	
13	<p><i>Fallopia japonica</i> treatment at Emborough Philip raised the treatment of <i>Fallopia japonica</i> at Emborough. Richard stated that he had visited the site to check growth and recommended review at the end of June.</p>	RH
14	<p>Events Attended No events attended.</p>	
15	<p>Highways and rights of way Bryan Rich raised concerns regarding large stones close to the highway in the parish. Richard agreed to take action on his frontage on Bennett's Lane.</p> <p>Philip raised a concern about heavy goods vehicles using Bennett's Lane. In discussion, the point was made that any signs needed to be at the main entrance lanes to the village. The meeting then agreed that, as the lane was mainly in adjacent parishes, Philip should consult with Emborough and St Cuthbert's Out Parish Councils to investigate how to address the matter.</p>	RH PB

	<p>The meeting reported the following:</p> <ul style="list-style-type: none"> ▪ Kings Lane sign damaged ▪ Roemead Lane sign damaged ▪ Binegar Bottom low bridge warning sign damaged ▪ A37 Old Down Warning chevrons need cleaning 	DA
16	<p>Correspondence received No correspondence received.</p>	
17	<p>Next meeting and future dates The Council noted the next meeting would be on 5 July 2016 at 7 30 pm in the Memorial Hall.</p> <p>2016: 6 September, 4 October, 1 November, 6 December</p>	

The Chair closed the meeting at 9.16pm.

BINEGAR PARISH COUNCIL

Minutes of the meeting held on 5 July 2016 in the Memorial Hall at 7:30 pm

Present: Jon Abbott (Chair), Philip Blatchford, Cath Law, Phil Roberts, John Scadding and David Stone.

In attendance: Diane Abbott (Clerk), Paul Guatieri, Tony Griffin, Rev Captain Richard Priestley, Keith Robbins, Paul Sharp, Celia Sturgeon and John Sturgeon.

1	<p>Apologies for absence It was RESOLVED to accept an apology from Richard Higgins.</p>	
2	<p>Chair's Announcements The Chair announced that he would like the meeting to discuss the Somerset County Council Chairman's Award outside of the meeting.</p>	
3	<p>Declarations of interest There were no declarations of interests from Councillors.</p>	
4	<p>Minutes It was RESOLVED that the Minutes of 7 June 2016 be signed as a correct record.</p>	
5	<p>Matters arising from the Minutes</p> <p>5.1 Highways and footpaths</p> <ul style="list-style-type: none"> ▪ <i>Binegar Lane/A37 junction: missing street name (Nov 15)</i> The Clerk reported this item had been re-reported to Mendip District Council. ▪ <i>Turner's Court Lane: footpath sign (Nov 15)</i> The Clerk reported this had again been forwarded to Rights of Way. ▪ <i>Marchant's Hill: footpath sign (Feb 16)</i> The Clerk reported this had again been forwarded to Rights of Way. ▪ <i>A37 west side of Kingscombe to Gurney Slade: bramble patch on verge (Apr 16)</i> An inspection of the area has been carried out in accordance with the Highway Safety Inspection Manual and under the conditions contained in the manual it does not constitute a safety defect. Although not aesthetically pleasing there is no resource to carry out work. ▪ <i>First buses: request passing only at foot of Binegar Lane (Apr 16)</i> The Clerk stated that no response had been received. ▪ <i>Binegar Bottom: appendage hanging from railway bridge (May 16)</i> The Clerk reported that the sign had been inspected and had been found to be securely fixed. ▪ <i>Bennett's Lane: rocks on verge (Jun 16)</i> The Clerk reported that work had been completed. ▪ <i>King's Lane: broken sign (Jun 16)</i> The Clerk reported this had been forwarded to Mendip District Council. ▪ <i>Roemead Lane: broken road sign (Jun 16)</i> The Clerk reported this had been forwarded to Mendip District Council. ▪ <i>A37 at Emborough: road markings faded (Jun 16)</i> The Clerk reported an inspection had been arranged and if appropriate would be forwarded to traffic team for inclusion in sign cleaning programme – Ref - 295097 <p>5.2 Planning applications</p> <p>2015/2684/FUL – Alfie's Retreat, BA3 4UA – traveller's pitch Philip informed the meeting he had spoken to David Woodridge and thought that a second application had been submitted.</p> <p>2013/0775/– Marchant's Hill Barn, Portway Lane BA3 4TZ – status of occupation The meeting noted this application was pending decision.</p> <p>2016/0951/HSE – 1 Slade Cottages, BA3 4TG – conversion of garage to disabled facility. The meeting noted this application had been approved with conditions.</p>	

	<p>2016/0908/OTS – The Portway, BA3 4UA – Construction of a farm worker’s dwelling The meeting noted this application had been refused.</p> <p>5.3 Fallopia japonica at Emborough (May 16) The Chair informed the meeting that Richard was reviewing the situation and would undertake spraying as appropriate.</p> <p>5.4 Cemetery yew tree works (Feb 16) The Chair stated that tenders had been sent to five potential contractors with a return date of 22 July 2016. He informed the meeting that opening of the tenders and awarding of a contract would be conducted in accordance with Financial Standing Orders.</p>	
6	<p>Local government report Councillor’s John and Rachel Carter had sent their apologies along with a report which included detail of:</p> <ol style="list-style-type: none"> 1. That Mendip District Council is continuing with its shared services arrangement with four other councils. 2. The monitoring of on-going planning applications. 3. Notification of Mendip District Council’s launch of an online fully automated Shape Mendip Lottery. 	
7	<p>The Fair Field and Holy Trinity Church Rev Capt Richard Priestley presented some points for discussion which were debated by the members. The Council agreed to support the project in principle but on the proviso that known issues, particularly with the boundary wall, were made good beforehand. The Council would also need to fully understand the steady-state maintenance costs once the project had been completed. A joint site visit was requested to fully understand the suggestions and agree terminology.</p>	
8	<p>Planning applications</p> <p>2016/1092/FUL Mr I Saunders, Old Down Farm – Change of use of agricultural land for outdoor storage of caravans and construction of landscape bunds. The Chair stated the majority of this application fell in Ston Easton Parish who had responded with no objections. Philip stated that he had received concerns from a resident regarding the bund on the SE Corner. After discussion, the meeting RESOLVED to recommend approval but request concerns from the resident should be noted.</p> <p>2016/1446/CLP – 5 Dalleston, BA3 4UD – Lawful Development Certificate for a garage and workshop, store, plant, WC endless pool, timber fence, parking access. The Chair stated this application was for Lawful Development and the meeting noted the application.</p>	
9	<p>Financial Matters</p> <p>9.1 Financial Control The meeting received and noted a summary of the Council’s accounts.</p> <p>9.2 Submission of Annual Return The meeting noted that the Annual Return had been submitted and notification of public viewing had been displayed.</p> <p>9.3 To note receipts since the last report</p> <ul style="list-style-type: none"> ▪ £10.00 – Anonymous donations April & May – (Playground) ▪ £180.00 – Adams Memorials – K Matthew ▪ £50.00 - S & D tea and cake sale – (Playground) <p>9.4 To note standing order payments since the last report</p> <ul style="list-style-type: none"> ▪ Confidential Clerk’s June salary ▪ £633.60 Primrose Garden Maintenance <p>9.5 To Approve cheque payments</p> <ul style="list-style-type: none"> ▪ £85.25 – SALC – Affiliation fees ▪ £40.00 – SALC – Good Councillor Training July 2015 ▪ £184.80 – Playsafety Ltd – RoSPA annual inspection 	

10	<p>Project updates The meeting received updates from Councillors on projects:</p> <p>Village signposts (with DA) Phil informed the meeting that he had been in touch with Morris and Perry and Flowers and Son for support. The Clerk stated that she had been in touch with Highways and was looking for further guidance to support the project.</p> <p>Cemetery lych gate and churchyard tree works (with JA) The Chair stated that tenders had been sent to five potential contractors. Once costs had been acquired the planning application could be completed.</p> <p>Binegar Bottom planting, clearing and woodland management plan (with PB) John informed the meeting that further work on clearing and planting would take place in the Autumn. Philip proposed that large stones should be placed across the gap adjacent to the culvert to prevent misuse by vehicles. John agreed to approach Morris and Perry.</p> <p>The Fair Field (with DS) This item was covered under Item 7.</p> <p>Dementia Friendly Villages Cath informed the meeting that the Clerk would be attending a Dementia Champions training Day later in the month.</p> <p>Village history plaques There were no additions to the list circulated by Richard. Philip requested a copy of the list.</p> <p>Village herbicide spraying pilot Philip informed the meeting he would be liaising with Gus to move the spraying forward. He stated that a parishioner was concerned that areas along Station Road would look bleak if spraying took place. The Council agreed that spraying should go ahead.</p>	PR RH JS CL CL RH PB
11	<p>Clean for the Queen The meeting discussed and agreed to an Autumn Clean Up the second weekend in October. Phil offered to manage the project.</p>	PR
12	<p>Playground</p> <p>1. Monthly Report The meeting received and considered a report from the Clerk on playground inspection and maintenance. The Clerk stated the importance of inspections taking place weekly and requested those on the rota should arrange a swop if they were unable to carry out inspections.</p> <p>2. Large Multiplay The Chair stated that work had been carried out to address the issues raised in the RoSPA report and that the following activities needed to be carried out prior to opening:</p> <ul style="list-style-type: none"> ▪ The Herras fencing needed to be removed. David Stone agreed to storing and assisting Jon and John to remove it. ▪ The grass needed cutting. The Clerk agreed to find out when the next grass cut would take place. <p>3. Annual RoSPA report The meeting received the Annual RoSPA report, previously circulated, and the Chair asked for comments. Whilst only requiring to be monitored the main areas to be addressed in the coming year are the small multi-play and the Crawl Through.</p>	JA

	<p>4. Small Multiplay</p> <p>The Chair proposed that the Small Multiplay and Crawl Through should be replaced as a single project. He stated that grants and funding were available but applications would require a project plan. The Clerk tabled some suggestions and it was agreed that funding should be applied for using an appropriate piece of replacement apparatus as an exemplar.</p>	DA
13	<p>Standing Orders</p> <p>The meeting received and RESOLVED to adopt revised Standing Orders.</p>	All
14	<p>Events Attended</p> <p>No events attended.</p>	
15	<p>Highways and rights of way</p> <p>The meeting reported the following:</p> <ul style="list-style-type: none"> ▪ A37 flooding and blocked drains adjacent to the viaduct ▪ Large pot hole on Tellis Lane ▪ Drainage issues on Whitnell Lane, drains higher than road and full of mud ▪ Elderflower bush at rear of George Inn causing obstruction ▪ Trench at junction of Turners Court Lane and Kings Lane still not made good ▪ Car parked regularly on A37 adjacent to "Underleigh" property causing obstruction to the pavement <p>David informed the meeting he had spoken to the Chair at Ashwick regarding sleepers on Highcroft Lane.</p>	DA
16	<p>Correspondence received</p> <p>No correspondence received.</p>	
17	<p>Next meeting and future dates</p> <p>The Council noted the next meeting was on 6 September 2016 at 7 30 pm in the Memorial Hall.</p> <p>2016: 4 October, 1 November, 6 December</p>	

The Chair closed the meeting at 8:50pm.

BINEGAR PARISH COUNCIL

Minutes of the meeting held on 6 September 2016 in the Memorial Hall at 7:30 pm

Present: Jon Abbott, Richard Higgins (Chair), Philip Blatchford (7.35pm), Cath Law, Phil Roberts and John Scadding.

In attendance: Diane Abbott (Clerk), Cllr J Carter and Cllr Harvey Siggs (7.40pm).

1	<p>Apologies for absence The meeting RESOLVED to accept apologies from David Stone.</p>	
2	<p>Chair's Announcements The Chair confirmed Somerset's <i>Notice of Intent</i> to install a Puffin Crossing in Gurney Slade.</p> <p>The Meeting noted the Chair's correspondence with the Managing Director of <i>First Bus</i> about route 173 Sunday and Bank Holiday services. Members echoed his hope that <i>First Bus</i> might reinstate the service should the overall Wells to Bath service be a success.</p>	
3	<p>Declarations of interest There were no declarations of interest.</p>	
4	<p>Minutes It was RESOLVED that the Minutes of the 5 July 2016 be signed as a correct record.</p>	
5	<p>Matters arising from the Minutes 5.1 Highways and footpaths The Meeting noted the following were complete:</p> <ul style="list-style-type: none"> ▪ Turner's Court Lane and Marchant's Hill: footpath signs ▪ A37: blocked gullies on viaduct south of Old Down ▪ Tellis Lane: pothole ▪ The George: pathway obstruction by elder treat rear <p>The Meeting noted that the following District Council street signs remained outstanding:</p> <ul style="list-style-type: none"> ▪ Binegar Lane/A37 junction: missing street name (Nov 15) – chased again ▪ King's Lane: broken road sign (Jun 16) ▪ Roemead Lane: broken road sign (Jun 16) <p>The meeting noted that the following Highways items remained outstanding:</p> <ul style="list-style-type: none"> ▪ Whitnell Lane: flood between Cold Harbour Farm and B3139 (Jul 16); ref 295786 ▪ Turners Court / King's Lane junction: sunken services trench (Jul 16); ref 295786 <p>The Clerk asked Phil for the dates and registration of the car that blocked the A37 footpath.</p> <p>In light of lack of any response from <i>First Bus</i>, the Meeting agreed to abandon its quest that 173 buses pass only at the foot of Binegar Lane.</p> <p>5.2 Planning applications 2014/2684/FUL – Alfie's Retreat, Turner's Court Lane The meeting noted this application had been withdrawn.</p> <p>2013/0775 – Marchant's Hill Barn, Portway Lane BA3 4TZ – status of occupation The meeting noted that the application had been disposed of.</p>	PR

	<p>2016/1092/FUL - Old Down Farm, BA3 4SA – caravan storage facility The meeting noted this application had been approved.</p> <p>2016/1446/CLP – 5 Dalleston. – proposed development in garden The meeting noted this application was not lawful.</p> <p>5.3 Fallopia japonica at Emborough (May 16) The Chair informed the meeting that the plants had been treated with herbicide.</p> <p>5.4 Cemetery yew tree works (Feb 16) The Chair stated a tender had been accepted and work was planned to start in November.</p>	
6	<p>Local government report The meeting welcomed Councillors Harvey Siggs and John Carter who gave reports on current issues. Cllr Siggs reported that he intended to stand down at the May 2017 elections and thanked the Council for the warm welcome had had always received.</p>	
7	<p>Planning Applications APP/Q3305/X/16/3155196: Old Down Caravan Site - Appeal against refused lawful development certificate The meeting considered the appeal and after discussion RESOLVED to comment on the appeal based on previous objections regarding drainage.</p>	RH
8	<p>Financial Matters 8.1 Financial Control The meeting received and noted a summary of the Council’s accounts.</p> <p>8.2 External Audit The meeting noted that the auditor had yet to issue an opinion.</p> <p>8.3 Land issues The meeting discussed tenancy arrangements and the management of future rent review notifications.</p> <p>8.4 Receipts since last report</p> <ul style="list-style-type: none"> • Anonymous donations - £5.00 – Playground • HMRC VAT Return - £1260.96 • HMRC VAT Return - £119.65 – Playground <p>8.5 Standing order payments since last report</p> <ul style="list-style-type: none"> • Mrs D Abbott – salary – July – confidential • Mrs D Abbott – salary – August – confidential • Primrose Garden Maintenance - £633.60 <p>8.6 Approval of Cheque Payments</p> <ul style="list-style-type: none"> • R Higgins – Expenses - £233.90 • D Abbott - Office and Laptop expenses x 7 months - £70.00 • Wellington Signs - £55.20 – Playground Signage • Signs of the Times - £236.40 – Blue Plaque – (payment in advance) 	
9	<p>Project updates Village signposts (PR/DA) Phil informed the meeting that the quarry, which had agreed to provide stone. Philip suggested a cairn of stones and John Carter urged that careful thought be given to design. The Clerk stated that she had been in touch with highways and had sourced prices for gateway signage similar to Farrington Gurney and Westfield.</p>	PR DA

	<p>Cemetery lych gate and churchyard tree works (RH/JA) The Chair reported receipt of three tenders for oak frame construction and one for stonework and roof. He noted the lowest tenders for the complete work was around £15,000. The meeting discussed the project and its financial implications. Councillors agreed to seek donations to offset some cost. With that, the meeting considered the project viable agreed a planning application should be prepared.</p> <p>Binegar Bottom planting, clearing and woodland management plan (JS/PB) John considered it necessary to clarify the future purpose of Binegar Bottom for pleasure or wildlife. He suggested a site visit was appropriate and undertook to arrange a date.</p> <p>The Fair Field (CL/DS) The Chair reported that the Diocese had offered a 25-year lease to the Parochial Church Council. Since this did not offer the chance for meeting the Parish Council's aim of preserving the field long term, members agreed to drop the plan. Councillors then discussed the possibility of the Parish Council purchasing the land, which the Diocese might offer at a market price. Members agreed to consider the matter again at the October meeting.</p> <p>Dementia Friendly Villages (CL/DA) Cath informed the meeting that the Clerk had undertaken <i>Dementia Champion</i> training and undertook to arrange for the Parish Council to host a training session.</p> <p>Village history plaques (RH) Phil gave an update on the request for a Blue Plaque from Mr Coombs to recognise the association of his property with Private Henry Martin. Phil agreed to arrange the finer details and John suggested a celebrity to unveil the plaque, agreeing to make enquiries. The Chair advised of potential funding streams, which the Clerk agreed to follow up.</p> <p>Village herbicide spraying pilot (PB) Philip informed the meeting that he had again been unable to implement the project this season. The Chair expressed disappointment that this was the third season since the creation of the project that no action had been taken. With two people fully trained, Councillors expressed the hope the project would start in Spring 2017.</p>	<p>RH/ JA</p> <p>JS</p> <p>All</p> <p>CL</p> <p>PR JS DA</p>
10	<p>Playground The meeting received and considered a report from the Clerk on playground inspection and maintenance. The Clerk stated that much had been done to make good numerous areas and thanked those who had helped.</p> <p>Inspections The Clerk stated that the new routine inspection system was working well and briefed the meeting on the format of the report and management of the recommendations made.</p> <p>Birds nest swing The Clerk stated that the replacement frame and swing was due to be installed in September.</p> <p>Replacement of small multiplay The Clerk reported that she had obtained three quotations and she circulated illustrations of potential replacement apparatus. The meeting approved the proposal to seek funding.</p>	<p>DA</p>
11	<p>Churchyard and cemetery memorial safety The meeting received and considered a report for 2016. The Chair stated that three memorials needed work to secure them and the Clerk confirmed she had requested prices. The Chair reported six headstones required annual monitoring and that the next safety audit was in 2019.</p>	

12	NHS health checks for parishioners The meeting considered the offer of a free health check for parishioners from the NHS. Following discussion, it was agreed to take up the offer and the Clerk undertook to make arrangements.	DA
13	Training The meeting considered training needs and focused on planning. The Chair recommended members attend the next <i>Mendip Parish Forum</i> on Tuesday 18 October when Ian Bowen, Head of Planning would give a presentation on planning applications and an update given on the <i>Mendip Local Plan</i> . The Chair informed the meeting of a SALC training day "Negotiating a Better Outcome in Planning" and asked the Clerk to circulate details.	All DA
14	Events Attended The Chair stated that he had attended the July <i>Mendip Parish Forum</i> .	
15	Highways and rights of way The Clerk stated that Sue Stone had raised issues that she would follow up.	DA
16	Correspondence received No correspondence received.	
17	Next meeting and future dates The Council noted the next meeting was on 4 October 2016 at 7 30 pm in the Memorial Hall. Further meetings – 2016: 1 November, 6 December; 2017: 7 February, 7 March, 4 April, 2 May, 6 June, 4 July, 5 September, 3 October, 7 November, 5 December.	

The Chair closed the meeting at 8.45pm.

BINEGAR PARISH COUNCIL

Minutes of the meeting held on 4 October 2016 in the Memorial Hall at 7:30 pm

Present: Jon Abbott, Richard Higgins (Chair), Philip Blatchford, Cath Law, Phil Roberts, John Scadding and David Stone.

In attendance: Diane Abbott (Clerk), Cllr J Carter, Cllr R Carter, Diane and Tim Gregory.

1	<p>Apologies for absence There were no apologies for absence.</p>	
2	<p>Chair's Announcements The Chair informed the meeting that Richard Emery had been awarded the Somerset County Council Chairman's <i>Award for Service to the Community</i>. Phil Roberts confirmed he would escort Richard Emery to the ceremony. The meeting was delighted with the news.</p> <p>The Chair reminded members of the date of the next Mendip Parish Forum on Tuesday 18 October. A number of members arranged to attend.</p>	
3	<p>Declarations of interest There were no declarations of interest.</p>	
4	<p>Minutes It was RESOLVED that the Minutes of the 6 September 2016 be signed as a correct record.</p>	
5	<p>Matters arising from the Minutes 5.1 Highways and footpaths</p> <p>The Meeting noted that the following District Council street signs remained outstanding:</p> <ul style="list-style-type: none"> ▪ Binegar Lane/A37 junction: missing street name (Nov 15) ▪ King's Lane: broken road sign (Jun 16) ▪ Roemead Lane: broken road sign (Jun 16) <p>The meeting noted that the following Highways items remained outstanding:</p> <ul style="list-style-type: none"> ▪ Whitnell Lane: flood between Cold Harbour Farm and B3139 (Jul 16); ref 295786 ▪ Turners Court / King's Lane junction: sunken services trench (Jul 16); ref 295786 <p>5.2 Planning applications 2014/2684/FUL - Alfie's Retreat, Turner's Court Lane The meeting noted that a planning application was expected.</p> <p>APP/Q3305/X/16/3155196 - Old Down Caravan Site - Appeal against refused lawful development certificate The meeting noted that the Parish Council had sent comments and other parties had until 17 October 2016 to submit final comments.</p> <p>5.3 Autumn Clean for the Queen - 8 / 9 October Phil informed the meeting that there would be a general clear up over the weekend.</p> <p>5.4 NHS health checks for parishioners The Clerk informed the meeting that an NHS health check would take place alongside a Dementia Friends awareness session that she and Cath would organise one before Christmas.</p>	<p>PB</p> <p>DA/ CL</p>

6	<p>Local government report</p> <p>The meeting welcomed Councillors John and Rachel Carter who gave reports on current issues including a review of the <i>Community Infrastructure Levy</i>, the current budget situation and corporate management within the District Council.</p>	
7	<p>Planning Applications</p> <p>2016/1306/APP – High Banks BA3 4TR – external finish to Neville’s Batch</p> <p>The meeting welcomed Mr and Mrs Gregory and a discussion ensued regarding Neville’s Batch. Following debate, it was agreed that the Parish Council would consider options available and that a separate meeting to discuss these would take place between Mr Gregory and members of the Council. John Scadding and Jon Abbott agreed to meet with Mr Gregory.</p>	JA JS
8	<p>Financial Matters</p> <p>8.1 Financial Control</p> <p>The meeting received and noted a summary of the Council’s accounts.</p> <p>8.2 External Audit</p> <p>The meeting noted that Grant Thornton had issued its external auditor’s certificate confirming satisfactory accounts. The auditor made two minor comments:</p> <ol style="list-style-type: none"> 1. To sign the governance statement before the accounting statements. 2. To ensure the correct calculation of days for public perusal of accounts. <p>8.3 Receipts since last report</p> <ul style="list-style-type: none"> • Western Power – Wayleave - £74.71 • Exclusive Memorials (for M W Robertson) - £100.00 • Anonymous donations - £5.00 – Playground <p>8.5 Standing order payments since last report</p> <ul style="list-style-type: none"> • Mrs D Abbott – salary – September – confidential • Primrose Garden Maintenance - £633.60 <p>8.6 Approval of Cheque Payments</p> <ul style="list-style-type: none"> • HMRC – Salary - confidential • J Abbott – Expenses playground paint - £29.97 	
9	<p>Budget 2017 – 18</p> <p>The meeting considered projects likely to require expenditure in the next financial year. The Clerk asked members to consider all ventures for inclusion and estimate sums required.</p>	All
10	<p>Project updates</p> <p>Village signposts (PR/DA)</p> <p>Phil informed the meeting that work was in progress. The Clerk informed the meeting that she had a contact within highways to arrange a site visit to review existing signage and that she had spoken with Exclusive Memorials regarding carving of gateway stones.</p> <p>Cemetery shelter and churchyard tree works (RH/JA)</p> <p>The meeting agreed the project sponsors’ recommendation to submit an application for a lawful development certificate for the shelter as a permitted development. The meeting was delighted to hear that the Chair had received a promise of £5,000 towards the cost of the project.</p> <p>Binegar Bottom planting, clearing and woodland management plan (JS/PB)</p> <p>John updated the meeting on progress and stated that the next steps was to trim and clear scrub and remove the old signage concrete. He informed the meeting that working parties would take place on Saturday 8 and 15 October and requested that volunteers come along and help. He stated that he would be meeting Ann from the <i>Somerset Wetland Trust</i> on Wednesday 5 October to discuss in more detail the left hand side of Binegar Bottom as a wild flower/grass site.</p>	DA RH/ JA JS

	<p>The Fair Field (RH, CL/DS) The Chair reminded the meeting that the Fair Field project was now separated from the project to reorder Holy Trinity Church. He stated that he had met a third party who had offered help to the Parish Council to acquire the Fair Field. The help was to be either a loan or an exchange of land. The Council agreed it was interested in acquiring the Fair Field in order to keep its ownership local and preserve it for future generations.</p> <p>As the Chair had been involved in discussions to date, it was agreed he should continue once he returned from holiday in November.</p> <p>Dementia Friendly Villages (CL/DA) Cath informed the meeting that she would be working with the Clerk to arrange a Dementia Friends session.</p> <p>Village history plaques (RH) Phil updated the meeting on the <i>Blue Plaque</i> celebrating Henry Martin, defender of Rorke's Drift and resident of Belvedere House in Gurney Slade. Phil undertook to arrange for the appropriate military to be involved in the ceremony to unveil the plaque.</p>	RH CL PR
11	<p>Grass cutting contract 2017-18 The meeting considered a contract specification for 2017-18. It agreed that the Clerk should include the removal of brambles from behind the playground fence and keeping clear the pathway from the Village Hall car park to the new playground gate. Members were invited to suggest other areas.</p>	DA
12	<p>Playground The meeting received and considered a report from the Clerk on playground inspection and maintenance. She thanked all who had taken part in inspections and carried out routine maintenance tasks.</p> <p>Birds nest swing The Clerk informed the meeting that the replacement frame and swing had been installed.</p> <p>Replacement of small multiplay The Clerk informed the meeting that applications for funding had been drafted. She stated that more credence might be given to applications if the Parish Council made a financial contribution. Following the Clerk's suggestion, the meeting RESOLVED to contribute £1,000 to the project. John informed the meeting that he awaited a response from another funding request.</p>	DA JS
13	<p>Mobile library The meeting noted with sorrow the withdrawal of the mobile library from the Parish.</p>	
14	<p>Events Attended There were no events attended.</p>	
15	<p>Highways and rights of way</p> <p>The following were reported:</p> <ul style="list-style-type: none"> • A37 viaduct south of Old Down: blocked drains • Junction of Turners Court Lane and Emborough Lane: numerous potholes • A37 opposite end of Portway Lane: hole caused by missing cats eye • Binegar Lane junction with A37: pothole • Chapel Hill and Tape Lane junction: pothole. 	DA

16	<p>Correspondence received No correspondence received.</p>	
17	<p>Next meeting and future dates The Council noted the next meeting was on 1 November 2016 at 7 30 pm in the Memorial Hall.</p> <p>Further meetings – 2016: 6 December; 2017: 7 February, 7 March, 4 April, 2 May, 6 June, 4 July, 5 September, 3 October, 7 November, 5 December.</p>	

The Chair closed the meeting at 8.40pm.

6	<p>Local government report</p> <p>The meeting welcomed Cllrs John and Rachel Carter who gave reports on current issues including a review of the current corporate management restructure within the District Council and the Council's on-going review of updated enforcement procedures.</p> <p>Cllr Harvey Siggs reported on current work streams of interest.</p>	
7	<p>Planning applications</p> <p>There were no applications to consider.</p>	
8	<p>Financial Matters</p> <p>8.1 Financial Control</p> <p>The meeting received and noted a summary of the Council's accounts.</p> <p>8.2 Receipts since last report</p> <ul style="list-style-type: none"> • Mr Coombs – land rent - £906.50 • Class Motor Services – wayleave - £60.00 <p>8.3 Standing order payments since last report</p> <ul style="list-style-type: none"> • Mrs D Abbott – salary – October – confidential • Primrose Garden Maintenance - £633.60 <p>8.4 Approval of Cheque Payments</p> <ul style="list-style-type: none"> • Primrose Garden Maintenance – bramble clearing and hedge trim - £95.00 • Mendip District Council – application fee - £95.00 on agenda actual - £97.50 	
9	<p>Budget 2017 – 18</p> <p>The meeting considered a draft budget for 2017 – 18 and after discussion it was agreed that the budget should be revised to adjust some project areas and include a potential increase in the precept.</p>	DA
10	<p>Project updates</p> <p>Village signposts (PR/DA)</p> <p>Phil informed the meeting that work continued. The Clerk advised that she had received correspondence regarding the replacement of signage from Somerset County Council. After discussion it was agreed that Phil and the Clerk should arrange a site visit with Sarah Davis from Somerset County Council.</p> <p>Cemetery shelter and churchyard tree works (RH/JA)</p> <p>The Chair informed the meeting that the new application had been completed.</p> <p>Binegar Bottom planting, clearing and woodland management plan (JS/PB)</p> <p>John updated the meeting on progress and that he would propose some dates for further working parties.</p> <p>The Fair Field (RH, CL/DS)</p> <p>The meeting noted that there were no further developments.</p> <p>Dementia Friendly Villages (CL/DA)</p> <p>The meeting noted this would be deferred with the NHS health checks until the New Year.</p> <p>Village history plaques (RH)</p> <p>The Chair informed the meeting that the first Blue Plaque celebrating Henry Martin, defender of Rorke's Drift and resident of Belvedere House in Gurney Slade had been put up. He thanked Phil for all his efforts with this project.</p>	DA/ PR JS DA

11	<p>Playground The meeting received a report from the Clerk on playground inspections and maintenance.</p> <p>Funding The Clerk informed the meeting that an application had been submitted to the Irma Sperring Trust.</p>	
12	<p>Cemetery The meeting considered a request for an additional memorial stone to a grave plot. After discussion the meeting requested that the Clerk speak to Primrose Garden Maintenance and Andrew Wrintmore to clarify points raised.</p>	
13	<p>Events Attended The meeting noted that John, David and Philip had attended the Mendip Parish Forum and found it an informative evening. Phil informed the meeting that he had attended the Somerset Chairman's Community Awards with Richard Emery and stated it had been a most enjoyable evening.</p>	
14	<p>Highways and rights of way</p> <p>The following were reported:</p> <ul style="list-style-type: none"> • Blocked gully A37 viaduct • Curb edge on Turners Court Lane at junction with Emborough Lane. 	DA
15	<p>Correspondence received. The meeting discussed the pre-consultation letter received from Savills on behalf of Vodafone about the erection of a mobile phone mast at Cot Close Farm, Gurney Slade. It was agreed that the Clerk should invite Savills to address the December meeting.</p>	
16	<p>Next meeting and future dates The Council noted the next meeting was on 6 December 2016 at 7 30 pm in the Memorial Hall.</p> <p>Further meetings – 2017: 7 February, 7 March, 4 April, 2 May, 6 June, 4 July, 5 September, 3 October, 7 November, 5 December.</p>	

The Chair closed the meeting at 9.02pm.

BINEGAR PARISH COUNCIL

Minutes of the meeting held on 6 December 2016 in the Memorial Hall at 7:30 pm

Present: Jon Abbott, Philip Blatchford, Richard Higgins (Chair), Cath Law, Phil Roberts, John Scadding and David Stone.

In attendance: Diane Abbott (Clerk), Cllr J Carter, Cllr R Carter, Tonya James.

1	<p>Apologies for absence There were no apologies for absence.</p>	
2	<p>Chair's Announcements The Chair informed the meeting that a planning application had been received for a residential development of 17 dwellings to the West of Flowerstone and that he had consulted with the Clerk to call an Extraordinary Meeting of the Council on Thursday 15 December at 6.00 pm in the Memorial Hall. He stated that local people would be consulted and suggested that a copy of the agenda be distributed to those on the consultation list. Jon undertook to distribute the agendas.</p> <p>The Chair stated that Mendip had published a new planning enforcement plan. Though billed as "tough", evidence did not support this claim. John Carter stated that District Councillors had also expressed concerns and that action was being taken. The Chair undertook to write to Cllr Woolcoombe-Adams, Planning Portfolio Holder to outline the policy shortcomings.</p> <p>The meeting noted that Mendip District Council would be holding a Neighbourhood Planning Conference on 25 January 2017 and encouraged members to attend.</p>	<p>JA</p> <p>RH</p> <p>All</p>
3	<p>Declarations of interest There were no declarations of interest.</p>	
4	<p>Minutes It was RESOLVED that the Minutes of the 1 November 2016 be signed as a correct record.</p>	
5	<p>Matters arising from the Minutes 5.1 Highways and footpaths The Meeting noted that street signs listed below had been surveyed by Mendip District Council's Asset Management Team and instructions had been given to I D Verdie to undertake the work:</p> <ul style="list-style-type: none"> • Binegar Lane/A37 junction: missing street name (Nov 15) • King's Lane: broken road sign (Jun 16) • Roemead Lane: broken road sign (Jun 16) <p>The meeting noted the following Highways items were completed:</p> <ul style="list-style-type: none"> • Whitnell Lane flood between Coldharbour Farm and B3139 (Jul 16) • A37 viaduct south of Old Down blocked gully (Nov 16) <p>The meeting noted that the following Highways items remained outstanding:</p> <ul style="list-style-type: none"> • Turner's Court/Emborough Lane junctions: curb edge (Nov 16) <p>The Clerk undertook to chase the outstanding item.</p> <p>5.2 Neville's Batch John reported on discussion with the owner of High Banks. He said that the owner proposed to reinstate the grass on the area used for access but retain a gravel footpath to the house back gate.</p>	<p>DA</p>

	<p>He also planned to distribute the rocks along the side of the access around the perimeter of the Batch and leave the trees he had planted. The meeting asked John to continue contact.</p> <p>5.3 Planning applications and appeal APP/Q3305/X/16/3155196 – Old Down Caravan Site BA3 4SA – winter occupation The meeting noted that no decision date had been set.</p> <p>5.4 Cemetery: request to place an additional memorial stone on a grave The meeting noted correspondence from the family and after discussion voted against the request.</p>	JS
6	<p>Local government report Cllrs John and Rachel Carter reported that a meeting of Mendip’s full Council was scheduled for the following week and that they would bring updates to the next Parish Council meeting.</p>	
7	<p>Planning applications 13491/001BT – Cott Close Farm, Marchants Hill BA3 4TY – proposed installation of mast The meeting considered this pre-consultation paper from Savills. After discussion, the meeting agreed to highlight that the installation was adjacent to a Grade II listed building and the prominence of the site was unfortunate.</p> <p>2016/2573/FUL – Alfie’s Retreat BA3 4UA – Compliance with planning conditions The Chair up-dated the meeting on the current situation including the response submitted by Emborough. Whilst it was agreed there were no issues with the occupants, planning permissions as agreed had not been implemented and the meeting agreed to recommend refusal.</p> <p>2016/2784/CLP – Binegar Cemetery BA3 4UG – Construction of cemetery shelter The meeting agreed to support the application for a shelter.</p> <p>No reference – Binegar Green BA3 4UF – Proposal to remove public telephone box The Chair informed the meeting that 18 parishioners had responded to consultation on the removal of BT telephone box. After discussion, it was agreed to object to BT’s proposal to remove the box and request the installation of a useable and cost effective service.</p>	RH
8	<p>Financial matters 8.1 Financial Control The meeting received and noted a summary of the Council’s accounts</p> <p>8.2 Receipts since last report</p> <ul style="list-style-type: none"> • 2984.00 – Ralph & Irma Sperring Grant donation (playground) <p>8.3 Standing order payments since last report</p> <ul style="list-style-type: none"> • £XXX.XX - Parish Clerk salary, November – confidential <p>8.4 Approval of cheque payments</p> <ul style="list-style-type: none"> • HMRC income tax - £153.00 • Cemetery yew tree works - £1,056.00 • Annual Return fee - £120.00 • D Abbott expenses – Stamps and playground padlock - £25.59 	
9	<p>Budget 2017-18 The meeting received, considered and RESOLVED to approve the budget and precept.</p>	

10	<p>Project updates</p> <p>1. Village signposts (PR/DA) Phil and the Clerk informed the meeting they awaited a site visit with Somerset County Council.</p> <p>2. Cemetery Shelter (RH/JA) The meeting noted that the application determination date was 28 December 2016.</p> <p>3. Binegar Bottom planting, clearing and woodland management plan (JS/PB) John updated the meeting on his progress with FWAG including a potential funding stream to create leaky ponds to assist in flood prevention.</p> <p>The meeting also agreed that action was required to divert surface water running down Roemead lane into the ditch on the South side of Binegar Bottom. The Chair requested David approach Chris Burr to assist with clearance.</p> <p>4. The Fair Field (with DS) The Chair informed the meeting that he and the Clerk had taken professional advice on process and on exchanging land for the Fair Field. After discussion, it was agreed that the Chair should approach the Diocese for a price to purchase the Fair Field. Philip expressed the view that the Council should not divest itself of assets.</p> <p>5. Dementia-friendly villages (with DA) Cath informed the meeting that she and the Clerk would work together to progress the project in 2017, alongside NHS health checks for parishioners.</p> <p>6. Village history plaques The Chair undertook to identify further potential history plaque sites within the villages.</p>	<p>JS</p> <p>DS</p> <p>RH</p> <p>CL</p> <p>RH</p>
11	<p>Playground</p> <p>The meeting received and considered a report from the Clerk. Diane stated that all playground inspections had been undertaken and maintenance listed.</p> <p>The Clerk informed the meeting that the application to the Ralph & Irma Sperring Trust had been successful securing £2,984.00 and that John Scadding had secured a further £2,000 from a business donor who wished to remain anonymous.</p>	
12	<p>Grass cutting contract 2017-18</p> <p>The meeting considered and RESOLVED to approve the quotation received from J & K Primrose Garden Maintenance.</p>	
13	<p>Shepton Mallet United Charities – Almhouses</p> <p>Philip informed the meeting that he had recently met with Village Agent who had highlighted that Shepton Mallet United Charities Almhouses currently had no waiting list and encouraged members to find people to put their names down.</p>	
14	<p>Events attended</p> <p>There were no reports of events attended.</p>	
15	<p>Highways and rights of way</p> <p>The following was reported: Roemead Lane, new kerbstones to direct water run off</p>	
16	<p>Next meeting and future dates</p> <p>Extraordinary meeting 15 December at 6 00 pm, next ordinary meeting 7 February 2017 at 7 30 pm both in the Memorial Hall.</p> <p>2017: 7 March, 4 April, 2 May, 6 June, 4 July, 5 September, 3 October, 7 November, 5 December.</p>	

The Chair closed the meeting 8.52pm.

BINEGAR PARISH COUNCIL

Minutes of the Extraordinary meeting held on 15 December 2016 in the Memorial Hall at 6.00 pm

Present: Jon Abbott, Philip Blatchford, Richard Higgins (Chair), Cath Law, Phil Roberts, John Scadding and David Stone.

In attendance: Diane Abbott (Clerk) and 43 residents.

1	Apologies for absence It was RESOLVED to accept apologies from Cath Law.	
2	Chair's Announcements The Chair welcomed residents and announced that funding to the value of £5,000 had been secured by the Clerk and Cllr John Scadding towards the cost of replacing the small multiplay in the playing field. He also announced that the Clerk in had been successful in securing funding from the Lottery's "Let's Celebrate" fund to hold a community event in memory of Henry Martin and he also thanked Paul Sharp for his voluntary work as the Parish footpath warden.	
3	Declarations of interest There were no declarations of interest.	
4	2016/2909/OTS - Residential development of 17 dwellings with ancillary works. Land West of Flowerstone Station Road Binegar Somerset The Chair outlined the proposal for a residential development of 17 dwellings on land west of Flowerstone and invited comments from the attendees. After discussion, the Council RESOLVED to recommend refusal.	
5	Next meeting and future dates 7 February 2017 at 7 30 pm both in the Memorial Hall. 2017: 7 March, 4 April, 2 May, 6 June, 4 July, 5 September, 3 October, 7 November, 5 December.	

The Chair closed the meeting 6.34pm

BINEGAR PARISH COUNCIL

Minutes of the meeting held on 7 February 2017 in the Memorial Hall at 7:30 pm

Present: Jon Abbott, Philip Blatchford, Richard Higgins (Chair), Cath Law, John Scadding and David Stone.

In attendance: Diane Abbott (Clerk), Cllr J Carter, Cllr R Carter, Richard Priestley, Celia Sturgeon, John Sturgeon.

1.	<p>Apologies for absence It was RESOLVED to accept an apology for absence from Phil Roberts.</p>	
2.	<p>Chair's Announcements The Clerk read a letter of appreciation from the Parochial Church Council, which expressed thanks for the tree and other works undertaken in Holy Trinity Churchyard.</p> <p>On the Gurney Slade crossing, the Chair reported that he had received positive feedback on how accommodating, courteous and kind the workers had been to local people.</p> <p>The Clerk notified the meeting that a recent application to the <i>National Lottery</i> had been successful and that the Council had reached the funding target to replace the small multi-play.</p> <p>The Chair welcomed visitors and announced that the meeting would take Item 13 after Item 4.</p>	
3.	<p>Declarations of interest David declared a personal interest in agenda Item 13, The Fair Field.</p>	
4.	<p>Minutes It was RESOLVED that the Minutes of the 6 December 2016 Ordinary Meeting and 15 December 2016 Extraordinary Meeting be signed as a correct record.</p>	
5.	<p>Matters arising from the Minutes</p> <p>5.1 Highways and footpaths The meeting noted the following Highways items were completed:</p> <ul style="list-style-type: none"> • King's Lane: broken road sign (Jun 16) <p>The meeting noted that the following Highways items remained outstanding:</p> <ul style="list-style-type: none"> • Turner's Court/Emborough Lane junctions: curb edge (Nov 16) • Roemead Lane: broken road sign (Jun 16) • Binegar Lane/A37 junction: missing street sign (Nov 15) <p>The Clerk undertook to chase these items.</p> <p>5.2 Neville's Batch John reported that Mr Gregory had undertaken to return the gravelled area back to grass, less a footpath following garden wall from the road to the pedestrian gate. In addition, Mr Gregory had stated that he would reposition the rocks around the Batch perimeter and give them and the newly planted trees to the Parish Council. The meeting asked John to pass its thanks to Mr Gregory.</p> <p>5.3 Cemetery request to place an additional memorial stone on a grave The Chair informed the meeting that the family proposed to fix a slope-faced stone to the headstone, which accords with cemetery policy.</p>	<p>DA</p> <p>JS</p>

	<p>5.4 Planning applications and appeal APP/Q3305/X/16/3155196 – Old Down Caravan Site BA3 4SA – winter occupation The meeting noted that the appeal to allow full year occupation of caravans had been upheld. The Chair stated that, consequently, the owner submitted a planning application to remove the relevant conditions of the original permission. The meeting agreed no response was necessary.</p> <p>2016/2573/FUL – Alfie’s Retreat BA3 4UA – Compliance with planning conditions The meeting noted there was no published decision.</p> <p>2016/2784/CLP – Binegar Cemetery BA3 4UG – Construction of cemetery shelter The meeting noted the issue of a lawful development certificate.</p> <p>2016/2909/OTS – Land off Station Road BA3 4UQ – Development of 17 houses The meeting noted a decision was awaited.</p> <p>5.5 Proposal from BT to remove public telephone box from Turner’s Court Lane The meeting noted there was no published response to BT from Mendip District Council.</p>	
6.	<p>Local government report The meeting welcomed Cllrs John and Rachel Carter who gave reports on current Mendip issues:</p> <ul style="list-style-type: none"> • Increased borrowing for income generating projects • A generally improving economic situation within Mendip • Safety improvements on the B3139/B3135 junction (Burnt Wood cross road) • A call for land to allocate for gypsy and traveller sites • Mendip’s <i>SHAPE lottery</i> launching in March with a top prize of £25,000 	
7.	<p>Planning applications There were no applications to consider.</p>	
8.	<p>Financial matters 8.1 Financial Control The meeting received and noted a summary of the Council’s accounts</p> <p>8.2 Receipts since last report</p> <ul style="list-style-type: none"> • Andy Wrintmore Memorials – Mary Elizabeth Young - £90.00 • Unwins – June Fewtrell - £25.00 • Anne Caley – Advanced right to burial - £175.00 • Donation – Quiz night - £150.00 (playground) • Donation – Not Pointless - £250.00 (playground) • Grant – Let’s Celebrate Heritage Lottery - £4,562.50 • NS&I Interest capitalisation - £43.43 • Anonymous donations – Nov & Dec - £10.00 <p>8.3 Standing order payments since last report</p> <ul style="list-style-type: none"> • £XXX.XX - Parish Clerk salary, December and January– confidential <p>8 Approval of cheque payments The meeting noted there were no cheques to approve.</p>	
9.	<p>2016-17 year-end financial arrangements 9.1 Internal Controls Cath undertook to carry out the Annual Risk Assessment of Internal Controls.</p> <p>9.2 Timetable for audit of accounts The meeting noted the timetable for audit of accounts.</p>	CL

10.	Budget 2017-18 The meeting noted that the Clerk had submitted the precept request and would check receipt by Mendip District Council.	DA
11.	Leased land and wayleaves The meeting considered whether to serve an <i>Agricultural Holdings Act</i> notice seeking a change of rent to a current tenant. The Clerk reported that the Council's land agent had advised that the current rent reflected market conditions. The meeting agreed to take no action. The Clerk undertook to take appropriate action on a <i>Farm Business Tenancy</i> agreement that expired in March 2017. The Council considered its own charges for wayleaves and agreed to keep it at £60 per year.	DA
12.	Henry Martin and village celebration Jon gave an up-date on progress and planning arrangements for the event. The meeting noted that the date of the event would be the weekend of 14 - 16 July 2017.	JA
13.	Project updates Village signposts (PR/DA) The Clerk informed the meeting that there was no further update. Cemetery Shelter (RH/JA) The Chair stated that Mendip had confirmed the shelter was exempt from building regulation control. The plan was to purchase the timber and to commence groundworks prior to the end of the financial year. The meeting agreed a sign of dedication would acknowledge the support of Morris and Perry. Binegar Bottom planting, clearing and woodland management plan (JS/PB) John informed the meeting that he had undertaken further clearing and raised concerns regarding discarding of litter. The meeting agreed that the Clerk should investigate the purchase a bin and its maintenance. John stated that he would be clearing again on Sunday 12 February and invited members to join him. He raised the possibility of funding to assist with the project and the meeting agreed that should submit a bid to the South West's <i>Farming and Wildlife Advisory Group</i> . The Fair Field (with DS) The Chair outlined the sale terms set out by the Diocese. He noted that informal responses from Councillors had revealed varied views and no consensus. As it was likely that the Council would take some time to reach a conclusion, Richard Priestley stated that he would pursue the transfer of the car park land. Following further discussion, members undertook to consider the options and the strengths and weaknesses of each before considering the matter further at a future meeting. Dementia-friendly villages (with DA) The Clerk reported that Monday 27 March had been set to run two <i>Dementia Friends</i> sessions in tandem with free <i>NHS Health Checks</i> . She undertook to publicise the event. Village history plaques The Chair informed the meeting there were no further up-dates.	RH DA All JS All DA CL
14.	NHS health checks for parishioners The meeting noted this item was covered above.	

15.	Playground The meeting received a report from the Clerk on playground inspections and maintenance based on the four expected reports. The meeting noted that funding was secured to replace the small multi-play. The meeting agreed that the Clerk should liaise with the supplier to move the project forward.	DA
16.	The Great British Spring Clean The meeting noted that Phil was Project Manager and that the clean would take place on 4-5 March. The Clerk undertook to liaise with Mendip about rubbish collection and help with promotion. Philip named Emborough parishioners prepared to assist.	PR DA
17.	Mendip Local Plan Part II The meeting noted the Council's response to the Local Plan.	
18.	Membership of outside organisations The Clerk advised the meeting of current memberships and subscriptions: <ul style="list-style-type: none"> • <i>Community Council for Somerset</i> - £40.00 • <i>Society of Local Council Clerks</i> - £67.00 • <i>Somerset Association of Local Councils</i> - £85.25. The meeting RESOLVED to renew memberships of each. The Clerk also undertook to investigate whether the Council should join <i>Somerset Playing Fields</i> at an annual cost of £15.00. The meeting delegated authority to the Clerk to subscribe if relevant.	DA DA
19.	Staff appraisal The meeting noted that the Chair and Cath would undertake the Clerk's appraisal.	RH CL
20.	Dog fouling Philip raised concern about dog fouling and improper disposal of poo bags. The meeting noted that the Parish Magazine had highlighted the issue and it was agreed to monitor the situation.	All
21.	Memorial request The meeting received a proposal from David for a memorial to the late Peter Manders. After discussion, David undertook to pursue the matter privately with the family.	
22.	Events attended The Chair, Jon and Diane reported on a Neighbourhood Plan Workshop. They concluded that no action was required but a review should take place on publication of Mendip's Local Plan II.	
23.	Highways and rights of way The following were reported: <ul style="list-style-type: none"> • A37 Viaduct • Overgrown hedge on right hand-side at the bottom end of Turners Court Lane 	DA
24.	Next meeting and future dates The Council noted the next meeting was on 7 March 2017 at 7 30 pm in the Memorial Hall. 2017 meetings – 4 April, 2 May, 6 June, 4 July, 5 September, 3 October, 7 November, 5 December.	

The Chair closed the meeting 8.40pm.

BINEGAR PARISH COUNCIL

Minutes of the meeting held on 7 March 2017 in the Memorial Hall at 7:30 pm

Present: Jon Abbott (Chair), Philip Blatchford, Cath Law, Phil Roberts, John Scadding and David Stone.

In attendance: Diane Abbott (Clerk), Cllr J Carter, Cllr R Carter, Byron Osborn, Richard Priestley, Paul Sharp, Celia Sturgeon and John Sturgeon.

1.	Apologies for absence It was RESOLVED to accept an apology for absence from Richard Higgins.	
2.	Chair's announcements The Chair read out a police report which included sheep on the road and a suspicious vehicle. He stated that he had received a complaint from a parishioner regarding the behaviour of the hunt. John agreed to report details back to the Hunt Master.	
3.	Declarations of interest There were no declarations of interest.	
4.	Minutes It was RESOLVED that the Minutes of the 7 February meeting be signed as a correct record.	
5.	Matters arising from the Minutes 5.1 Highways and footpaths The meeting noted that the following items had been reported and remained outstanding: <ul style="list-style-type: none">• Turner's Court/Emborough Lane junction: kerb edge• Roemead Lane: broken road sign• Binegar Lane/A37 junction: missing street name (Nov 15)• A37 viaduct• Overgrown hedge on right at bottom end of Turner's Court Lane 5.2 Planning applications and appeal 2014/2684/FUL – Alfie's Retreat, BA3 4UA – compliance with planning conditions The meeting noted there was nothing further to report. 2016/2909/OTS – Land off Station Road BA3 4UQ – development of 17 houses The meeting noted that this application had been refused. 5.3 Proposal from BT to remove public telephone box from Turner's Court Lane The meeting noted there was no published response to BT from Mendip District Council. 5.4 The Great British Spring-clean The chair thanked Phil for his efforts and Phil informed the meeting that seven bags of rubbish had been collected from around the villages. 5.5 NHS health checks for pensioners The Clerk and Cath informed the meeting that arrangements were in place and bookings could be made via a web link. The Clerk asked the meeting to inform parishioners of the checks.	
6.	Local government report John and Rachel Carter spoke about the Mendip <i>SHAPE</i> lottery. Rachel stated that tickets can be purchased on line for £1.00. All profits would go to local causes and it was important to raise awareness. The Clerk suggested that it could be promoted through the Parish Magazine.	

7.	<p>Planning Applications There were no planning applications to consider.</p>	
8.	<p>Financial Matters 8.1 Financial Control The meeting received and noted a summary of the Council's accounts. 8.2 Receipts since the last report The meeting noted the following receipts: <ul style="list-style-type: none"> • Adams – Brittain memorial - £60.00 • Co-op – Neilson memorial - £90.00 • Anonymous donor – small multiplay - £2,000.00 • Emery – I Caley interment - £100.00 • D Abbott – BT Openreach wayleave - £105.84 8.3 Standing order payments since the last report <ul style="list-style-type: none"> • Mrs D Abbott – salary – February – confidential 8.4 Approval of cheque payments The meeting noted and approved the following cheque payments: <ul style="list-style-type: none"> • SLCC annual subscription - £67.00 • Andy J Hague Ltd – Let's Celebrate cinema hire deposit - £100.00 </p>	
9.	<p>2016-17 year-end financial arrangements 9.1 Asset register The meeting noted the asset register. The Clerk informed the meeting that the newly installed bird nest swing and surfacing had been added. David stated that the old bus shelter on the A37 at Old Down was missing as a physical asset. The Clerk informed the meeting that she would look into amending the register. 9.2 Risk Assessment of Internal Controls Cath informed the meeting that an assessment had taken place and a couple of points had arisen: <ul style="list-style-type: none"> • Asset controls/insurable risks – replace BPPG with Binegar Parish Council • Bank reconciliations – are reviewed and approved by a Councillor annually – Philip undertook to make this review. • </p>	
10.	<p>Leased land and wayleaves The meeting noted that bills had been raised and would be sent this week.</p>	
11.	<p>Henry Martin and village celebrations The meeting received an update from Jon on progress and planning arrangements for the event.</p>	
12.	<p>Project updates 12.1 Village signposts The Clerk informed the meeting that there was no further update. 12.2 Cemetery shelter Jon stated that ground works were to start at month end and that timber had been ordered. 12.3 Binegar Bottom planting, clearing and woodland management plan John informed the meeting that further clearing had taken place and the working party had reached about half way. All are welcome to join the Sunday morning working party. 12.4 The Fair Field Reverend Priestley outlined the PCC's plans to purchase the Fair Field.</p>	

	<p>12.5 Dementia friendly villages The Clerk and Cath reported that Monday 27 March had been set to run two <i>Dementia Friends</i> sessions in tandem with <i>NHS Health Checks</i> and that the event had been publicised.</p> <p>12.6 Village history plaques The Chair suggested that this item should be removed from the agenda until further notice.</p>	
13.	<p>Playground The meeting received a report from the Clerk on playground inspections and maintenance based on the two expected reports.</p> <p>Philip suggested that collars should be put around the bases of wooden uprights to prevent strimmer damage.</p> <p>The Clerk informed the meeting that work is expected to start on the small multiplay with the next eight weeks.</p>	
14.	<p>Parish Council land The meeting discussed a proposal from the Council's land agent regarding Council land. It was agreed that further information was required before a decision could be made.</p>	
15.	<p>Annual Parish Meeting The Chair stated that the Annual Parish Meeting is the Council's meeting with parishioners. Following the success of last year's meeting, it was agreed that the same format should be used this year. The Clerk undertook to make arrangements.</p>	
16.	<p>Staff appraisal The meeting noted that Richard and Cath would undertake the Clerk's appraisal on 24 March.</p>	
17.	<p>Training Philip asked if any IT training was available and the Clerk undertook to investigate.</p>	
18.	<p>Events attended There were no reports of events attended.</p>	
19.	<p>Highways and rights of way The following were reported:</p> <ul style="list-style-type: none"> • A3 viaduct • Tape Lane road cleaning • Pot hole junction of Tape Lane and Oakhill Road by the Old Chapel 	
20.	<p>Next meeting and future dates The Council noted the next meeting would be on 5 April 2016 at 7 30 pm in the Memorial Hall.</p> <p>2016: 2 May, 6 June, 4 July, 5 September, 3 October, 7 November, 5 December</p>	

The Chair closed the meeting at 8.16pm.